

## TOOLBOX TALK / SITE PLACEMENT GUIDELINES

- Operatives to ensure correct PPE is used (gloves, safety boots, high-visibility clothing and hard hat, plus additional PPE subject to site conditions e.g. ear protection etc).
- Ensure the Site Management Team have given consideration / approve the use of Alimats™.
- Ensure the prepared hardstanding area is level.
- The crane should drive into the correct position as marked on the Lift Plan and extend outriggers.
- If the ground is not completely level a sand bed is advised, to provide a more even load distribution.
- Alimats™ should be lifted into position by two people to avoid strains - each clean mat weighs approx. 38 kg.
- Each set of Alimats™ consists of 20 mats; Five mats to be placed beneath each crane outrigger.
- Three interlocked sections should be placed on the lower layer and two above placed at 90° to those beneath.
- Each section should be slotted into the adjacent mat as it is laid and pushed into position.
- To ensure mats interlock correctly: - The orientation of the Alimats™ logo and ID marks, need to be consistent for each mat which is to be placed side by side in the same layer (see photos below).



- The top layer joint should be positioned half of the width of the completed lower layer (central).
- Ensure there are no stones between the mat layers, to avoid potential point load indentation / damage.
- The standard crane mat should be placed centrally on the completed Alimats™ configuration.
- Repeat to all four outrigger positions.
- Ensure that all completed Alimats™ sets are positioned central to the outrigger pad.
- Apply full outrigger loading and observe mats for any sign of undue stress / settlement.



- If there is any concern regarding the stability of the outrigger pads – Seek advice from the Appointed Person / Site Engineer.
- To function as intended ALIMATS™ must be placed / used as specified above – not as seen below!



## TOOLBOX TALK ACKNOWLEDGEMENT SHEET

<b>The Alimats Toolbox Talk was delivered by;</b>	
<b>Name (caps):</b>	<b>Signature:</b>
<b>Company:</b>	<b>Date:</b>

<b>Location:</b>
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<b>The Alimats Toolbox Talk was delivered to;</b>	
<b>Name (caps):</b>	<b>Signature:</b>
<b>Company:</b>	<b>Date:</b>
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<b>Name (caps):</b>	<b>Signature:</b>
<b>Company:</b>	<b>Date:</b>

**Note:**

**A copy of the Alimats™ Site Placement Guidelines and Risk Assessment must be provided to the Hirer and acknowledgement received at the time of delivery. The Hirer should subsequently ensure each operative who handles the Alimats™ system has read and fully understands this document.**

<b>Receipt of Alimats™ Site Placement Guidelines and Risk Assessment confirmed by;</b>	
<b>Name (caps):</b>	<b>Signature:</b>
<b>On behalf of the Hirer:</b>	<b>Date:</b>